

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 31 AUGUST 2022 AT 11:00 AM**

PRESENT: Chairperson John Vujcich, Member Bruce Robertson, Cr Mate Radich, Cr Rachel Smith, Cr Moko Tepania, Member Mike Edmonds, Member Adele Gardner, Member Reina Penney

STAFF PRESENT: Blair King (Chief Executive Officer), Janice Smith (Acting General Manager Corporate Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy), Dr Dean Myburgh (General Manager District Services), Joshna Panday (Democracy Services Advisor), Tanya Reid (Manager Transformation and Assurance), George Swanepoel (In-house Counsel)

1 KARAKIA TIMATANGA – OPENING PRAYER

Chairperson John Vujcich commenced the meeting and Member Reina Penney opened it with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

Apologies received from Mayor John Carter, Deputy Mayor Ann Court and Councillor Kelly Stratford.

3 NGĀ TONO KŌRERO / DEPUTATION

None

4 CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A3793199, pages 8 - 14 refers

RESOLUTION 2022/10

Moved: Member Bruce Robertson

Seconded: Member Adele Gardner

That the Assurance, Risk and Finance Committee confirms the minutes of the Assurance, Risk and Finance Committee meeting held 23 June 2022 as a true and correct record.

CARRIED

5 REPORTS

5.1 AFFORDABILITY RISK DECISION REPORT

Agenda item 5.1 document number A3787804, pages 15 - 27 refers

RESOLUTION 2022/11

Moved: Cr Rachel Smith

Seconded: Member Bruce Robertson

That the Assurance, Risk and Finance Committee:

- a) Remove ARF005 Affordability risk from the top organisational dashboard**
- b) Adopt four affordability risks onto the top organisational risk dashboard. The four risks are:**
 - i) ARF020 Ratepayer ability to pay**
 - ii) ARF021 Provision of Services**
 - iii) ARF022 Integrated planning**
 - iv) ARF023 Form and function of Local Government**
- c) Establishes regular risk progress reports, for each risk, to the Assurance, Risk and Finance Committee.**
- d) Rescores risks and reports, at least annually, an affordability risk management overview to the Assurance, Risk and Finance Committee on the management and progress to treat the affordability risks.**

CARRIED

Note: Councillor Rachel Smith made a request for a residual risk score to be set

6 INFORMATION REPORTS

6.1 REVENUE RECOVERY REPORT 30 JUNE 2022

Agenda item 6.1 document number A3787760, pages 27 - 32 refers

RESOLUTION 2022/12

Moved: Cr Rachel Smith

Seconded: Cr Moko Tepania

That the Assurance, Risk and Finance Committee receive the report Revenue recovery report 30 June 2022.

CARRIED

Note: CE to provide Councillor Moko Tepania with a report on what extra resource or how it can be delivered to address resourcing for the rates debt recovery

6.2 PEOPLE AND CAPABILITY QUARTERLY UPDATE: 1 APRIL - 30 JUNE 2022

Agenda item 6.2 document number A3834250, pages 33 - 38 refers

RESOLUTION 2022/13

Moved: Member Bruce Robertson

Seconded: Chairperson John Vujcich

That the Assurance, Risk and Finance Committee receive the report People and Capability

Quarterly Update: 1 April - 30 June 2022.

CARRIED

6.3 AUGUST 2022 RISK MANAGEMENT REPORT

Agenda item 6.3 document number A3834819, pages 39 - 75 refers

RESOLUTION 2022/14

Moved: Cr Rachel Smith

Seconded: Member Bruce Robertson

That the Assurance, Risk and Finance Committee receive the report August 2022 Risk Management Report.

CARRIED

At 12:32 pm, Cr Moko Tepania left the meeting.

6.4 THREE WATERS ORGANISATIONAL RISK REPORT

Agenda item 6.4 document number A3838008, pages 76 - 84 refers

RESOLUTION 2022/15

Moved: Cr Rachel Smith

Seconded: Chairperson John Vujcich

That the Assurance, Risk and Finance Committee receive the report Three waters organisational risk report.

CARRIED

At 12:34 pm, Cr Moko Tepania returned to the meeting.

6.5 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 31 JULY 2022

Agenda item 6.4 document number A3849498, pages 85 - 106 refers

RESOLUTION 2022/16

Moved: Chairperson John Vujcich

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee receive the report Council Financial Report for the Period Ending 31 July 2022.

CARRIED

6.6 CHANGE OF AUDIT PROVIDER FOR JUNE 2022

Agenda item 6.5 document number A3849531, pages 107 - 110 refers

RESOLUTION 2022/17

Moved: Cr Moko Tepania

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee receive the report Change of audit provider for June 2022.

CARRIED

6.7 ASSURANCE, RISK AND FINANCE COMMITTEE ACTION SHEET UPDATE FOR JUNE 2022

Agenda item 6.6 document number A3793240, page 111 refers

RESOLUTION 2022/18

Moved: Member Adele Gardner

Seconded: Chairperson John Vujcich

That the Assurance, Risk and Finance Committee receive the report Action Sheet Update for August 2022.

CARRIED

7 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2022/19**

Moved: Chairperson John Vujcich

Seconded: Member Bruce Robertson

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.2 - Technology Update Report	s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.3 - Fraud Survey	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority s7(2)(j) - the withholding of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would

	information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	exist under section 6 or section 7
7.4 - Asset Management - Reset	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

The Assurance, Risk and Finance Committee confirms the information and decisions contained in the part of the meeting held with public excluded remain in public excluded.

5 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER

Councillor Rachel Smith closed with a karakia.

6 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 2:31pm.

The minutes of this meeting will be confirmed by the Chairperson and the Chief Executive Officer.

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CHAIRPERSON

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CHIEF EXECUTIVE OFFICER